University of Pittsburgh

Log into PittPAY	payments.pitt.edu > Student PittPAY Login
Create Authorized Users	Actions > Manage Authorized Users We can only discuss your account with the people you establish as Authorized Users by name. You can have as many as you like. Each one receives balance due notifications and can make payments on your behalf. Once you establish your Authorized Users, they can log into PittPAY from: **payments.pitt.edu > Authorized User Login** https://payments.pitt.edu/authorized-users/
International Payments	**International Payment via Flywire** is the only approved payment method for inbound payments to the student account from other countries. Payment should not exceed the amount of charges on the student account for the current term; any excess will be posted as a prepayment for future terms. payments.pitt.edu/international-payments/
Payments from the U.S.	If you open a U.S. checking account, you can **choose eCheck as your payment method for no additional fee.** A 2.75% non-refundable convenience fee is charged for each payment you choose to make by debit or credit card. payments.pitt.edu/online-payment-options/
Sponsor Payments	Enroll in Sponsored Billing if you are being sponsored by an organization or governmental entity who will pay a portion or all of your tuition and fees. payments.pitt.edu/sponsored-third-party/
PittPAY Payment Plans (optional)	Select the **Payment Plans** tab in PittPAY to see your payment plan offers. You or an Authorized User can enroll in a plan if you would like to pay in automated, monthly installments, instead of one lump sum. Enrollment is optional. Installments cannot be processed using International Payments via Flywire as your payment method, only by eCheck from a U.S. bank account, or by debit or credit card. payments.pitt.edu/payment-plans
eRefunds for Credit Balances	**Select the eRefund tab.** Let us know which U.S. bank account to deposit your refunds to when you have a credit balance on your student account. Credit balances occur when payments exceed the amount you owe, or changes in your enrollment, housing, or meal plan selections reduce your charges. Refunding is automatic each weekday, so **set this up as soon as you set up your U.S. bank account.** Without eRefunds, your refunds are mailed by paper check to your "mailing" address (see next checklist item) and take longer to reach you. payments.pitt.edu/about_refunds/
Update your Mailing Address	my.pitt.edu > Student Center Login > Self Service > Campus Personal Information > Addresses If you are not enrolled in eRefunds (see previous checklist item), your credit balance refunds are mailed by paper check to your Mailing address in the Student Center, which you access from the My Pitt website. When you edit your Mailing address, make sure Address 1, City, State, and Postal Code are complete, then save your changes.